



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

OPERATIONS COMMITTEE MEETING MINUTES March 18, 2010

Approved
3/15/2010

MEMBERS PRESENT	MEMBERS ABSENT	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/CONSULTANTS
Nettie DeAugustine, <i>Co-Chair</i>	Everett Alexander	Louis “Kengi” Carr	None	Jane Nachazel
Mike Johnson, <i>Co-Chair</i>	Michael Green	Thelma James		Jim Stewart
Sergio Aviña		Abad Lopez		Nicole Werner
Dean Page		Craig Thomson		
Karen Peterson		Carla Tuff		
Robert Sotomayor				

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Operations Committee Agenda, 3/18/2010
- 2) **Roster:** Los Angeles County Commission on HIV, 3/08/2010
- 3) **Table:** Los Angeles County Commission on HIV, Seat Distribution, *ongoing*
- 4) **Commissioner Application:** Louis Carr, 2/26/2010
- 5) **Commissioner Application:** Thelma James, 3/18/2010
- 6) **Commissioner Application:** Abad Lopez, 2/24/2010
- 7) **Commissioner Application:** Carla Tuff, 2/16/2010
- 8) **Commissioner Application:** Craig Thompson, 2/5/2010
- 9) **Commissioner Renewal Application:** Anna Long, 3/18/2009

1. **CALL TO ORDER:** Mr. Johnson called the meeting to order at 12:35 pm.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: Approve Operations Committee Meeting minutes, as presented (*Postponed*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS’ REPORT:**
 - A. **Co-Chair Elections:** Ms. DeAugustine and Mr. Johnson were nominated.
MOTION #2A: Elect Ms. DeAugustine and Mr. Johnson Operations Committee Co-Chairs for 2010 term (*Passed by Consensus*).

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8. OPEN NOMINATIONS PROCESS:

A. Candidate Interviews:

- Mr. Carr: Candidate for Consumer SPA 2 seat.
- Ms. James: Candidate for Consumer SPA 6 seat.
- Mr. Lopez: Candidate for Consumer SPA 2 seat.
- Ms. Tuff: Candidate for Consumer SPA 2 seat.
- Mr. Thompson: Candidate for Board Office District 3 seat.
- Anna Long: Renewal candidate for Part A/DPH seat.

B. Candidate Nominations:

- ➡ Hold Mr. Thompson's application pending Board Office confirmation of their recommendation for District 3 seat.
- ➡ Mr. Aviña will mentor Ms. Tuff with a SPNS volunteer opportunity and assistance in attending committee meetings.
- ➡ Ms. DeAugustine and Mr. Johnson will discuss mentoring opportunities for Mr. Carr with Craig Vincent-Jones.
- ➡ Ms. Werner will send letters to Ms. James and Mr. Lopez verifying their nominations.

MOTION #3A (DeAugustine/Sotomayor): Nominate Anna Long to the Part A/DPH seat and forward to the Commission for approval and submission to the Board of Supervisors for appointment (***Passed by Consensus***).

MOTION #3B (Johnson/Peterson): Nominate Thelma James to the SPA 6 Consumer seat and forward to the Commission for approval and submission to the Board of Supervisors for appointment (***Passed by Consensus***).

MOTION #3C (Johnson/Aviña): Nominate Abad Lopez to the SPA 2 Consumer seat and forward to the Commission for approval and submission to the Board of Supervisors for appointment (***Passed by Consensus***).

9. **CONSUMER CAUCUS**: There was no report.

10. **COMPREHENSIVE TRAINING**: There was no report.

11. **PROCUREMENT/SOLICITATION PROCESS REFORM**: There was no report.

12. **ASSESSMENT OF THE ADMINISTRATIVE MECHANISM (AAM)**: There was no report.

13. **COMMISSION OPERATIONS**: There was no report.

14. **TASK FORCES**: There was no report.

15. **COMMITTEE ACTIVITIES**: There was no report.

16. **POLICIES AND PROCEDURES**: This item was postponed.

17. **NEXT STEPS**: This item was postponed.

18. **ANNOUNCEMENTS**: There were no announcements.

19. **ADJOURNMENT**: The meeting was adjourned at 3:30 pm.